

CONFERENCE

of

FACTORY OFFICERS

CANBERRA

27TH to 31ST OCTOBER, 1952.

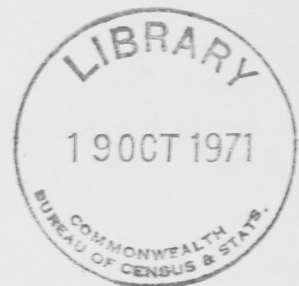
REPORT

of

PROCEEDINGS

and

DECISIONS



BUREAU OF CENSUS AND STATISTICS

CANBERRA. A.C.T.

Conference of Factory Officers

Canberra, 27th to 31st October, 1952.

Report of Proceedings

The Conference was opened at 2.30pm. on Monday 27th October, 1952, and Factory Officers were welcomed by Mr. J.P. O'Neill, Supervisor of Compiling, who, at the request of the Acting Commonwealth Statistician, occupied the Chair for the duration of the Conference.

Regret was expressed that unfortunately it had not been possible for the Factory Officer from Western Australia to attend and particular welcome was accorded to Messrs Green (N.S.W.) and Bowden (Tas.) who were attending their first Conference of this nature.

Personnel present were :-

Chairman : J.P. O'Neill

Factory Officers

Commonwealth	: C.L. Walters
New South Wales	: G. Green
Victoria	: P. Collins
Queensland	: R.A. Nimmo
South Australia	: W.T. Kelly
Tasmania	: N. Bowden

Observers

V.T. Chapman	: Asst. Supervisor Sec. Prod. Branch
J. Miller	: representing Development Branch

Mr. R.G. Walker (Supervisor Primary Production Branch) was invited to join in certain discussions where proposals affected matters within his province.

Hours of meeting were determined as:-

9.00 am to 12.30 pm.
1.45 pm to 4.45 pm.

The printed Agenda was varied in order that decisions might be reached in respect of the matters raised in Supplements F, E and G (in that order), and used in discussing Proposed Amendments to Backs of Forms.

Agenda Item No. 6 lapsed in view of the decision to retain Forms number 12, 22 and 23 in their present form. In view of the absence of a Western Australian representative particular attention was paid to comments and suggestions from that State and where it had been requested, Western Australian letters relating to certain proposals were read out to Conference.

Decisions reached by Conference are set out on the attached sheets.

Items set out in First List appear on Pages 2 to 10

" " " " Second " " " " 11 to 19

Items raised in general business appear on Pages 20 to 22

Proposed Revisions of Backs of Factory Forms 1952-53Decisions by Factory Officers Conference(1) Items set out in First ListForm No. 1 - Chemical Fertilizer Works - Articles Produced

Delete the items Sprays etc. following Bone Dust and replace by:-

Insecticides and Vermin Sprays, Dusts etc:-

Agricultural and Orchard	) Value only in each case
Sheep and Cattle Dips	
Other (including Household)	
Weed Killers.	

DECISION

Agreed as above with amendment of "Sheep and Cattle Dips" to read
"Pastoral including Sheep and Cattle Dips".

This amendment to apply equally to Forms No. 10, 17 and 18

Form No. 2 - Tanneries - Materials Used.

Delete the item Sheep Skins and replace by:-

Skins-Sheep (including Sheep Pelts) - For Leather	No.
For Sheepskin Rugs	No.

Amend the item Pelts treated to read:-

Pelts, other than Sheep Pelts, treated.	No.
---	-----

DECISION

Agreed to amend as follows: "Skins, Sheep - For Sheepskin Rugs
- With or without Wool - For
Leather
Pelts, other than Sheep Pelts, treated.

Form No. 3 - Sawmills etc. - Materials Used

Delete the first column in Section 1 - Sawmilling operations and replace
it by:-

AUSTRALIAN GROWN TIMBERS

Pored Timbers (Hardwoods) - Eucalypts
Non-Eucalypts

Non-pored Timbers (Softwoods) - Virgin Grown
Plantation Grown

OVERSEAS GROWN TIMBERS

Pored Timbers (Hardwoods)
Non-pored Timbers (Softwoods)

The above would apply equally to "On Own A/C" and "On Commission".

DECISION

Agreed that the amended set up should be:-

AUSTRALIAN GROWN TIMBERS

Hardwoods (Pored Timbers) - All types including Brushwoods
and Scrubwoods
Softwoods (Non-Pored Timbers) - Natural Forest "Pines"
Plantation Grown "Pines"

OVERSEAS GROWN TIMBERS

Hardwoods (Pored Timbers)
Softwoods (Non-Pored Timbers)

This amendment to apply equally to Form 40.

Form No. 3 - Sawmills etc. - Articles produced

JOINERY - a proposal for re-introduction.

BATTERY SEPARATORS

HANDLES - TOOL AND OTHER - delete provision for quantity

DECISION

JOINERY : Not to be Re-introduced on Form 3 and to be Deleted from Form 26

BATTERY SEPARATORS : Delete on Form 3 as what is required is the special material for their manufacture which is produced in Plywood and Veneer Mills only (provision is made on Form 40 - This item to be "Battery Separator Veneers".)

HANDLES : Delete provision for quantity

Form No. 4 - Bacon Section

Delete Carcasses for Export : (Articles produced)

DECISION

Deferred pending a complete review of the Bacon and Ham Section of this form. Commonwealth to prepare a draft revised set up and circulate to States for criticism and for amendment - Will not come into operation for 1952-53.

Form No. 4 - Meat Preserving, Margarine etc. (Materials used)

- (a) The addition of Salt used.
- (b) The quantity units for Oils used to be changed from Gallons to tons.
- (c) The unit for "Fats" used to be changed from cwt to tons.

DECISION

- (a) Salt not to be added
- (b) and (c) No change in unit

Note: Consideration to be given to establishing a separate section on this form for the Margarine and Oils group, possibly for 1953-54.

Form No. 5 - Cheese Processing

Replace the existing items by the following:-

MATERIALS USED

Cheddar Cheese used for Processing:-
Purchased
Own Manufacture

ARTICLES PRODUCED

Processed Cheese, Cheese Paste and Spreads.

DECISION

AGREED

Form No. 5 - Condensary Products etc.MATERIALS USED

Add new item "Concentrated Whole Milk - own mfr. etc.
- purchased (or made etc.)

ARTICLES PRODUCED

Dissect the item "Concentrated Whole Milk" into:-
Consumed in own Works
For Sale or addition to Stocks

DECISION

AGREED

Form No. 5 - Products of Skim Milk etc.ARTICLES PRODUCED

Add new item "Concentrated Skim Milk"

DECISION

AGREED

Form No. 6 - Bakeries and Biscuits (Materials Section)

Re-introduction of Butter and Margarine

DECISION

NOT TO BE RE-INTRODUCED

Bread: amend to read "Bread (in terms of 2 lb. loaves)".

DECISION

AGREED

Form No. 6 - Bakeries, Biscuits etc.

Ice Cream Cones and Wafers

DECISION

That no amendment be made - this to apply equally to relevant item on Form 29.

Form No. 7 - Articles Produced

FRUITS PRESERVED IN LIQUID - Amend to read Fruits, Canned or Bottled
Place "Apples - Preserved" under heading
"Fruit etc."

Apricots add " (incl. solid Pack)"

Peaches add " (incl. Pie Peaches)"

DECISION

In accordance with decision reached in respect of Supplement E, to be introduced in 1953-54 after monthly form 39 has been amended for the year. Additional amendment was to establish a separate item (not under "Preserved" heading) for Apples, Dehydrated and to amend. "Vegetables Preserved" to read "Vegetables Canned or Bottled."

Form No. 7 - Prepared Puddings, Desserts and Cake Mixes - DryDECISION

That particulars of production of these items be collected and certain re-arrangements made as under, viz:-

Prepared Desserts, Puddings etc., - in Dry Form -
Custard Powder
Ice Cream Mix Powder
Jelly Crystals, Cubes etc.
Other Puddings and Desserts in Dry Form
Prepared Scone, Cake and Pastry Mixes - Dry

Also that a new item - "Canned (Ready to Eat) Cakes and Puddings" value only-be added.

Form 10 - Oils, MineralARTICLES PRODUCED

Add adhesives etc. as at present on Forms 17 and 18.

Add Soap Substitutes and Compounded Detergents as at present on Form 17.

DECISION

AGREED

Form No. 11 - Earthenware etc.

Bricks: Insert below Bricks the item "Brickettes (ornamental) '000"

DECISION

AGREED

Form No. 11 - Cement Goods - articles produced

Ready Mixed Mortar

DECISION

Suggestion Withdrawn

Form No. 11 - Plaster etc. Section

Amalgamate "Sisal Hemp" and "Substitutes" into one item to read "Sisal Hemp and substitutes (Teased Rope, Fibres etc.)"

DECISION

AGREED

Form No. 12 - Weaving Section

Commission Weaving

DECISION

Decided that the proposed note is wrong in principle and should not be incorporated on Annual Collection Forms.

Decision to apply equally to Forms 22 and 23

Form No. 12 - Section 2 - Woolscouring etc.

Add the words "on Commission" to the item "Scoured or Carbonised Wool (for sale, or addition to stock etc.)"

DECISION

W.A. suggestion adopted i.e. "xxxx on Commission Line in (b)" and add additional line "(c) on Commission and xxxx on own A/C columns"

Form No. 12 - Soap Making

Dissect "Alkali" to read "alkali-Soda Ash
Other

DECISION

AGREED

Form No. 14 - Motor Bodies

(a) Proposed to discontinue the dissection according to Wheelbase.

(b) Relevant items for Trucks to be amended as under:-

TRUCK BODIES - TRAYS
TIPPERS

TRUCK CABS (a)

(a) Cabins made as individual units and those added to chassis.

(c) Add Truck Cabs assembled from Imported Panels

DECISION
AGREED

(Item (c) to be quantity only)

Form No. 14 - Tractors (Crawler and Wheeled Types)

DECISION

Full dissection as now used in Trade Statistics and by Tariff Board, adopted.

To apply equally to Form 15

Form No. 15 - Domestic Receiving sets with Cabinet - amend to read:-

With Cabinet - Radiograms
Portable (Personal and Other)
Mantel, Table and Console

DECISION
AGREED

Form No. 15 - Cooking Stoves, Electric-amend to read:-

Electric-Domestic-Fixed Ranges
Portable Ranges
Grill Boilers

DECISION
AGREED

Form No. 15 - Lawn Mowers

Add new item - "Horse or Tractor Drawn"

DECISION
AGREED

Form No. 15 - Washing Machines

DECISION

Agreed that this is an exceptional case and reconciliation would not be adversely affected if it were not collected in the same detail as on Monthly Forms. Retain 1951-52 set up, but add the word "Domestic" after "Washing Machines".

Form No. 15 - Ironing Machines - Electric

Amend to read : "Electric - Domestic
Other "incl. in Laundry Mach. below."

DECISION
AGREED

Form No. 15 - Electrical Machinery and Apparatus

Delete the words "and recording" from the item "Other Measuring and Recording Apparatus".

DECISION
AGREED

Form No. 15 - Sheet and Pressed Metalware

Delete the items "Boxes and Trunks" and "Petrol Tanks".

DECISION
AGREED

Form No. 15 - Construction and Earth Moving EquipmentAdd new item "Post Hole Diggers" No.DECISION
AGREEDForm No. 15 - Milking MachinesAmend present set up to read:-

Milking Machines	No.	
Milking Machine Parts:		
Vacuum Pumps	No.	
Other Parts	-	Value only

DECISION

Agreed subject to addition of "(Complete)" after Milking Machines

Form No. 15 - Electric MotorsDECISION

Full dissection of horse power groupings under 1 H.P. adopted with the proviso that the incidence of 1/6 h.p. being shown as a single size be investigated

Form No. 15 - RefrigeratorsAmend heading to read "Refrigerators, Complete, Made or Assembled ready for use" as on Monthly Collection Form.DECISION
AGREEDForm No. 16 - MatchesTransfer to Form 34 in order to provide sufficient space for inclusion of additional items etc., proposed for Oils, Vegetable.DECISION
AGREEDForm No. 16 - Oils, Vegetable. This suggestion replaced by a further suggestion in Second list and is dealt with there.Form No. 17 - Materials Used - DECISIONDelete the following list of materials used viz:-

- Alcohol
- Alkaloids
- Calcium Carbonate
- Lead
- Magnesium Salts
- Perfumes and Scents
- Potassium Salts
- Sodium Salts
- Sulpha Compounds

Note: Factory Officers to investigate major factories with a view to ascertaining if a worth while list of major items not listed can be obtained for subsequent consideration.

Form No. 17. Materials Used - "Sugar" be amended to read "Sugar (Refined Cane)".DECISION
AGREED

Form No. 17 - Articles Produced

- (a) Reintroduction of Acetylene Gas and Oxygen
- (b) Delete Cream of Tartar
- (c) Amend Formaldehyde to read - "Formaldehyde - 37% - (Formalin)".
- (d) Delete Insecticides etc. and replace with set-up suggested for Form No. 1 (Q.V)
- (e) Amend the headings "Magnesium Salts" and "Sodium Salts" to read "Magnesium Compounds" and "Sodium Compounds"
- (f) Add new item "Insecticide Concentrates (for Sale to other manufacturers)"
- (g) Amalgamate the five items commencing with proprietary medicines as one item "Proprietary Medicines etc. (all types)".
- (h) Amend the item "Hand Lotions" to read "Hand Creams and Lotions".

DECISION

- (a) Not to be reintroduced. (b) to (h) agreed

Form No. 18 - Materials Used

The raw material "Rosin" to be included in "Resins, Natural" as follows:-

Resins, Natural - Rosin
Other

(Rosin is pine resin, a natural resin)

Add new item "waxes" (cwt) in other materials section.

DECISION

AGREED

Form No. 18 - Articles Produced

Pigments Delete Present grouping and replace with the following

Whites : White Lead
Zinc Oxide
Other Synthetic or Chemical Whites
Natural Earth Whites

Colours: Red Lead and Litharge
Other Synthetic or Chemical Colours
Natural Earth Colours

DECISION

AGREED

Paints etc.: Replace the section "Water Paints" to "Thinners" with the grouping at present used on Monthly Collection Forms.

DECISION

AGREED

Form No. 18 - Inks, Polishes etc. Section

Add Soap Substitutes and Compounded Detergents as on Form 17.

Add new item "Insecticide Concentrates (for Sale to Other Manufacturers)".

DECISION

AGREED

Form No. 19 - Materials used - Saddlery, Harness etc.

Replace the word "sold" with "purchased" in relation to Leather used.

DECISION

AGREED

Form No. 19 - Boots and Shoes ProducedDECISION

The Size limit for Childrens Footwear to be "up to and including Size 1"

Form No. 24 - Knitting etc.Socks and Stockings

Add new item "Other" to Anklelets

Add new item "Other" to Infants and Baby wear.

CLOTHING - INFANTS AND BABYWEAR

Add note (a) - Underwear and Nightwear:-

(a) Up to and including size 2

Add note (b) to Bathing Suits:-

(b) Up to and including 20" waist.

Add note (c) to Cardigans, Pullovers etc.:-

(c) Up to and including 22" chest.

SHIRTS

Add note + Include as "Shirts" or "Sportshirts" garments having no basques (e.g. T-Shirts) and as "Pullover etc.", garments with basques (e.g. "Sloppy Joes, etc.").

DECISION

AGREED

Form No. 26 - Bedding and Mattresses

Mattresses - Soft filled and other Enlarge the note in parentheses to read:-
"(Do not include Pillows, Pram Mattresses, Cushions etc.)".

DECISION

AGREED

To apply equally to Form 41

Form No. 27 - Paper Mills - Materials Used

Pulp used : Amend the wording for "own pulping" to read:-

"Own pulping as shown above in Wood Pulp Mills"

DECISION

AGREED

Form No. 27 - Paper Products Produced

Add new item "Carrier Bags" No.

DECISION

AGREED

Form No. 29 - Confectionery - Articles Produced

Chocolate sold for further manufacturing purposes - Amend to read:-

Chocolate coating (i) for Confectionery Manufacture
(ii) for Other Manufacture

DECISION

Proposal withdrawn - Amend the word "Sold", as Now appearing, to read
"For Sale".

Form No. 34

Add new section Matches proposed to be transferred from Form No. 16.

DECISION

AGREED

Form No. 40 - Veneer and Plywood MillsProduction from Logs

Amend "Sold or added to Stocks" to read:-

"For Sale or addition to Stocks".

DECISION

AGREED

DECISION
AGREED

Mutton and Lamb to read:

DECISION

Casings - wet weight - Beef	..	cwt
Mutton and Lamb		cwt
Pig	..	cwt
Surgical and Racquet Cut - Raw		cwt
Gold beater Strand	..	Lineal feet
Racquet Gut (Finished)	..	" "
Surgical Gut (Finished)	..	" "

DECISION

Unit to be number in lieu of lbs.

DECISION
AGREED

Delete the words "Treatment in own mill" and replace with the words "own use or sale after resawing".

DECISION

Suggestion withdrawn - no variation in wording

Replace with set up proposed for Form No. 1

DECISION

Casings not varied except to delete word "Sausage" and add additional item - "Surgical and Racquet Gut - Raw".

Add "Sweet Cream Canned" 1b.

DECISION
AGREED

Form No. 6 - Articles Produced

"No concrete proposal but would like to have discussed the whole question of "Stock Foods and Meals", particularly the relationship between:-

Crushed Grain
By-Product Meals
Prepared Stock Foods and Meals".

DECISION

That Form No. 6 be varied as under viz:

Materials used Side

Sorghum to be added as a separate item of Grain used.
Peas to be shown as - Peas - Locally Grown - Blue
Other Field
Imported (all Types)

Wheatmeal and Bran : To be shown as

- (a) For Stock Food
- (b) For Other Purposes

Screenings)
Other Meals) to be added as additional items
Malt)

Articles Produced Side

Provide three columns headed:-

- (a) Consumed in own works - Quantity only
 - (b) For Sale or Addition to Stocks - Quantity and Value
- and delete provision for (a) and (b) in context.
Sharps and Screenings to be shown as separate items
Wheatmeal Granulated to read:
"Wheatmeal Granulated for Porridge (incl. Pre-cooked)"
Maize Meal add "(Incl. Cracked Corn)"

Delete Pearl Barley where now appearing and following "crushed oats", insert the items:-

"From Barley - Pearl Barley
Barley Meal"

Crushed Grain (Other) to read "Mixed Crushed Grain (Other)"

Form No. 6 - Stock and Poultry Foods

Delete "Other Stock and Poultry Foods" and replace with;
Stock and Poultry Foods - Poultry Pellets cwt.
All Other

DECISION

Not adopted

Form No. 8 - Materials Used

Add "(including Concentrates)" to Fruit Pulp.
"In Western Australia this is invariably expressed in gallons

DECISION

Not to add "(including Concentrates)" as it is desired to keep "Fruit Pulp" as a clear item. Unit of quantity to remain as cwt.
Conversion factor (4 gallon tin = 43 lbs. Fruit Pulp)

Form No. 11 - Cement Blocks produced

Delete the words "value only".

DECISION

Delete reference to "State Size" and leave as "Value only" item

Forms No. 12-22-23: Suggestion that a combined form be used in place of three separate forms at present in use.

DECISION

Agreed that Forms, 12, 22 and 23 continue to be printed and used as at present, but that copies of the composite form be printed for use in New South Wales and Victoria as required. As far as practicable, uniformity will be observed between the items listed on the three separate forms and the composite form.

Form No. 13 - Refined Metals Extracted

To dispense with provision for quantities extracted according to State of Origin and ask for the quantities of Refined Metals extracted from Minerals raised (a) in Australia and (b) overseas.

DECISION

Agreed subject to the addition of an asterisk to "Overseas" thus -
 "** Includes Papua and New Guinea"

Form No. 14 - Motor Bodies

That the present dissection of Utilities be replaced by
 "Well Type"
 and
 "Straight Side Type"

DECISION

That Development Branch investigate the above proposal (also whether any dissection of Van Bodies is needed), and if any amendment is to be made, such amendment to be incorporated on M.P. Forms for July, 1953 and Annual Forms for 1953-54 (Vide principle outlined in Supplement E).

Form No. 14 - Motor Accessories - Add new item "Windscreen Wipers"

DECISION

Not approved

Form No. 15 - Steam Engine Boilers - "Delete the word "Engine".

DECISION

AGREED

Form No. 15 - Wash Boilers - Add new item "Kerosene and Oil"

DECISION

AGREED

Form No. 15 - Wireless Cabinets

Add the following footnote to Wireless sets viz:-

"(a) If making your own cabinets please insert also in the space provided below the number of cabinets made - values are not required".

DECISION

Agreed with amendment to wording as incorporated above

Form No. 16 - Vegetable Oils Section

DECISION

Agreed subject to the following amendments to the photostatted form previously submitted

Heading A - to read "Extraction Operations".

Materials Side

The two headings to be:

Materials Crushed, Distilled etc.

Crude Oils used for Refining

Add in parantheses "(Imported)" to Castor and Linseed Oil

Articles Produced Side

Heading to Extraction section to read "Oils and Meals Produced"
 In Extraction section add the word "(Crude)" to Coconut, Peanut and Sunflower Oils.
 Unit of quantity to be short tons for Cotton Seed, Peanut and Sunflower Oils wherever appearing

Form No. 19 - Materials Used. Boot and Shoe Section

Delete the word "Neolite"

DECISION
AGREED

Form No. 19 - Articles Produced - Boot and Shoe Section -

Add "including Slip Lasted and Wedges" to "Cements or Welded"

DECISION

Agreed (Wedges were shown separately on M.P. 28 but should not have been and this will be corrected at the next printing)

Form No. 19 - Materials Used - Leathergoods Section

After "Dressed Leather from Skins - Other" sq.ft.
 add

"Dressed Leather from Skins - Basils" No.

DECISION

Add as a new item, "Basils - No" without showing as Dressed Leather (Basils are not usually classed as Dressed Leather) - to be placed before Dressed Leather.

Form No. 19 - Articles Produced - Leathergoods Section -

- (a) Harness - Single Sets
- (b) Suggested that an additional item "Pump and Machine Buckets" be included

DECISION

- (a) That Harness etc., be combined as one item viz:-
 "Harness and Harness Parts - Value only"
- (b) Not adopted

Form No. 20 - Plastic Articles produced - Add new item "Leathercloth"

DECISION

Add as additional items:-

Sheeting, Film etc.:	Leather Cloth	:	Sq.yds.
	Other	:	Sq.yds.

Form No. 24 - That a separate form be made for Knitting and Knitted Goods.

DECISION

Retain existing form - no separate form to be devised

Form No. 24 - Articles Produced

That "Boxer" shorts be shown as a separate item from "Bathing Suits and Trunks".

DECISION
AGREED

Form No. 24 - Articles Produced

- (a) "Shirts - Collar attached" add "(incl. Military)"
- (b) Insert "Included" in lieu of "Shown" in note * at bottom of form

DECISION

- (a) Not approved
- (b) Agreed

Form No. 25 - Waterproof Clothing

Add new item "Trousers - Waterproofed" No.

DECISION

Not approved

Form No. 25 - Hoods and Capelines

As Materials: After the word "purchased" add the words "for finishing in own works"

As Articles Produced: Before the words "for Sale" insert the words "made by you".

DECISION

AGREED

Form No. 26 - Heading to Form (back and front) - Add the word "UPHOLSTERY".DECISION

AGREED

Form No. 26 - Furniture

Delete "Furniture - Other" and replace by -

- Furniture - Other - Wooden
- Metal including office equipment

DECISION

Delete "Cots" as a separate item and show Furniture as:-

- Furniture - Wooden
- Metal or Partly Metal (incl. Office Equipment)

Form No. 28 - Canvas Goods Section

Add new Items "Umbrellas - Street and General Purpose"
- Special Purpose (e.g. Beach, Bookmakers etc.)"

DECISION

AGREED

To apply equally to Form 34

Form No. 28 - Articles Produced - Other Textiles Section

Delete Felt for Floor Covering - Hair
Jute
Cotton

and

Replace with "Felt for Floor Covering (Underfelt)"

DECISION

Amend to read:-

- "Felt for Floor Covering - Wool
- Underfelts (all types)"

Form No. 30 - Add new item - "Rubber Mattresses"DECISION

AGREED

Forms No. 32 and 33 - Delete the two "Furnace Items" at the bottom

DECISION

AGREED

Form No. 5 Cream and Butter Fat purchased

These items should be arranged to give indication of the source from which they were obtained - to avoid duplication in the Milk Estimate. Suggested they each have the following wording viz:-

- (a) direct from producer
- (b) from another factory

DECISION

Agreed that, as this is particularly a problem affecting Victoria, Mr. Walker and Mr. Collins devise a Supplementary form to be used in Victoria in conjunction with Form 5 each year and that the item "Butter Fat sold as such" in Cheese and Condensary Section be amended to read "Butter Fat content of cream sold as such".

Form No. 14 - Motor Vehicles etc. - Manufacture and Assembly

DECISION

That further information be obtained by Victoria from the Ford Co. and General Motors - Holdens and submitted at a later date.

SUPPLEMENT AClassification of Certain Industries

<u>Industry</u>		<u>Subclasses into which these industries should be classified</u>
Motor Body Repairs	..	4/11
Spray Painting	}	4/11 if Automobile 15/10 if Otherwise
Duco Spraying		
Panel Beating		
Panel Beating and Spray Painting		
Motor Trimming	..	4/11
Quick Frozen Products	..	9/10
French Polishing (incl. Lacquer Finishing)	..	11/1
Tractor Repairs	..	No decision—depends on where work is done
Liqueur Making	..	9/23
Buttonholing and/or Button Covering	..	8/3
Hemstitching and/or Pleating	..	8/3
Auto Electrical Repairs	..	4/10
Sign Writing	..	15/10 where a factory process (i.e. where large scale work done as a business in factory premises)

SUPPLEMENT Bre Requiring Manufacturers to Supply Identical Detailed Production Figures
on Both Monthly and Annual BasesDECISION

After extensive discussion it was decided that this question be subject to further detailed examination as was envisaged by Resolution 7(d) of the 1949 Conference of Statisticians.

SUPPLEMENT CClarification of own Production "Consumed in Own Works"DECISION

Agreed that it is difficult to further clarify the note without adding considerably to the wording and that constant vigilance by factory officers is the only means of ensuring accurate interpretation by informants.

SUPPLEMENT DElectric Motors Used in Electricity StationsDECISION

That, although it is not competent for this conference of Factory Officers to vary front of forms generally or in a major particular, the asterisk note should be amended to read:-

"* All Electric Motors, exclusive of Converters and Transformers" on the grounds that such amendment is in the nature of a clarification and is merely rectifying an apparent omission.

SUPPLEMENT E

Re procedure in amending Monthly and Annual Forms where an item is collected on both forms

Where an item is collected both on Monthly and Annual Forms it is desirable that, in order to be able to effect reconciliation, any amendment proposed be made initially on Monthly Forms from July in any year and then on Annual Forms at the revision later in the year. (The States to be consulted prior to Amending Monthly Forms).

DECISION

Agreed as the basic principle to followed in these cases.

SUPPLEMENT F

Re principle to be applied in making deletions from, and additions to Annual Factory Returns

- (a) Deletions - that an item be not deleted unless there is a 100% agreement when dealt with by correspondence or a majority decision in Conference.
- (b) Additions - that additions be by majority decision whether by correspondence or conference.

DECISION

Adopted with the following additional words as clarification viz:-

- (a) Deletions: After the word "item" insert "or part of the description of an item".
- (b) Additions: After the word Conference add "(Additions to be taken to include variations, elaborations etc., of existing items)".

SUPPLEMENT GMethod of treating "Assembly of Articles"DECISION

After considerable discussion it was decided that, at this stage, no firm decision could be reached but that each State should prepare a memorandum on the subject stating their views for consideration when a full Conference competent to handle all phases of factory matters can be held.

SUPPLEMENT H

"That consideration be given to the elimination of unimportant and unessential items on forms generally, particularly Forms No. 11, 17, 18 and 24.

DECISION

After discussion it was agreed to defer consideration in respect of this matter. Factory Officers to review all forms and each to submit to the Commonwealth Statistician a comprehensive statement of items which it is considered should be deleted from forms generally. Such statements to form the basis of a future discussion.

(3) Items and Matters Raised in General BusinessForm No. 1 - Articles Produced (Comm and Qld.)

Arrange items of Fats as under:-

Fats - Dripping
Lard
Tallow - Inedible
Edible n.e.i.

DECISION
AGREED

Form No. 4 - Materials used (Comm).

Fats, Animal to be shown as:-

For Margarine Manufacture
For Other Purposes

(For purposes of Consumption estimates etc.)

Articles Produced (Comm. and Qld).

Delete "Other Edible Fats" and replace with
"Tallow -- Edible n.e.i." (add "n.e.i." to
"Tallow - Edible" in Bacon Section)

Retain "Tallow - Inedible" as a separate item where at
present placed.

DECISION
AGREED

Form No. 4 - Insert as Material Used, an additional item - (W.A.)

"Pork received for curing on commission"

DECISION
AGREED

Form No. 7 - Materials used - Show Flour used according to (Comm.)

For Self Raising Flour
For Other Purposes

(to complement details collected on Form No. 6)

DECISION
AGREED

Form No. 15 - Add the words "not elsewhere included" to the main item heading, "Household Machinery and Appliances" (Vic.)

DECISION
AGREED

Form No. 17 - Chlorine Produced (N.S.W.)

Bring this item under triple column heading to enable quantity
"made and used in own works" to be shown separately.

DECISION
AGREED

Form No. 17 - Add new item "Plastic Film, Sheeting etc." sq.yds. (Vic.)

DECISION
AGREED

Form No. 19 - Materials operated upon - Boot and Shoe Section (N.S.W.)

Add new item "Leather - Other" sq.ft.

DECISION

Not adopted

Form No. 26 - Delete Billiard Tables as a separate item and amend heading of Furniture etc, section to read:

"Cabinet and Furniture making and Upholstery"

DECISION
AGREED

Form No. 29 - Articles Produced (Tas.)

(a) Delete "Cocoa Powder and Drinking Chocolate" and replace with:-

"Cocoa Powder
Drinking Chocolate
Other Cocoa Flavoured potable products".

(b) Add new item to Confectionery:-

"Confectionery Bars chocolate enrobered"

DECISION

(a) and (b) not adopted

Form No. 29 - Insecticides to be amended to read (Comm.)

"Materials for Insecticides made".

DECISION
AGREED

Forms Generally - Commission work (N.S.W.)

Insert the words "by you" before "on Commission" wherever appearing

DECISION
AGREED

Monthly Clothing Forms - Treatment of Commission Work (Comm.)

Advising a decision by the Commonwealth that it was proposed to revert to the principle of obtaining production from the manufacturer actually producing such items.

Land and Buildings and Plant and Machinery (S.A.)

Submitted for discussion as to whether the values of the abovementioned assets should be taken into account in factory Statistics where factories are closed and/or not actually working during any year.

DECISION

That, as Factory Statistics are understood to relate to the activities of establishments actually in operation during a prescribed period, no such values should be included in cases of the nature mentioned.

Annual Slaughtering Collection and Tallow Production (Comm.)

For information of Conference Mr. Walker (Supervisor - Primary Production Branch) mentioned various problems associated with the above including views expressed by States to recent Commonwealth proposals arising out of the revision of Annual Slaughtering Returns for 1952.

Back of Factory Form 3 - Logging Section

Arising out of detailed reconciliation investigations into sawn timber output a suggestion was put forward by the Melbourne Office of the Commonwealth Statistician that this section should be arranged along questionnaire lines as indicated on the attached draft form which is submitted for your information and comment. (In view of the fact that Factory Officers had had no previous intimation of such a major amendment it was generally agreed that all States needed time for detailed investigation and consideration of this proposal).